



MAURICE CODY SAFE RETURN TO SCHOOL

Safe Return to School 2021/2022

**Protocols for keeping our school community safe
during the COVID-19 Pandemic**

General Principles

1. **Screening** of all staff and students to help prevent people with illness from entering school.
<https://tdsb.on.ca/School-Year-2021-22/Daily-Health-Screening>
2. **If your child displays any symptoms of illness**, including symptoms that are not on the self-assessment, they should stay home until they feel better. Symptoms should be improving for at least 24 hours prior to students returning to school.
3. Students and staff to practice **physical distancing** whenever possible.
4. Students and staff **wear masks** in the school building.
5. **Frequent handwashing** – Students are encouraged to bring their own hand sanitizer for personal use.
6. Students will be **cohorted** by homeroom class. Classes may be paired for recess / lunchtime supervision (Maximum 50 students). Within classrooms, efforts will be made for as much distancing as possible (i.e. grouping student's desks together, but keeping 2 metres between groups).
7. Staff will avoid intermingling of students between different classes (minimizes potential exposure and also makes contact tracing more effective – also mitigates against the potential need to have large numbers of students quarantined in the event of a COVID exposure) except where paired up for outdoor time.
8. Parents to communicate any well-being concerns with teacher and/or school office prior to start of school day (Preferably by email).
9. Students will need a pocket or fanny pack to put facemask when outside during the school day. 4 masks per day are recommended.

Pick-Up and Drop-Off Procedures

One person or caregiver per child/family. All adults entering onto school property are required to wear a mask.

No loitering or socializing on the school property before or after pick-up or drop-off times

Appointments will be required for all non-essential visits to the school



Entering and Exiting Maurice Cody Jr. Public School

Parents are asked not to visit school unless it is for essential purposes

Principles:

1. Students in Grade 1-5 will line up by classroom in designated areas on the Maurice Cody School Property. FDK students will line up in designated FDK areas.
2. Grades 3-5 will line up on Turf. Grades 1-2 will line up on tarmac closer to school.
3. Teachers will meet their classes each day at entry time (8:45/8:50am). At morning entry, teachers will require students to show health assessment. Students that do not have their signed daily health assessment will be require a phone call home before entering class. <https://tdsb.on.ca/School-Year-2021-22/Daily-Health-Screening>
- 4.
5. Physical distancing is to be maintained:

- a. At entry/exit points to school and classroom
 - b. In hallways
 - c. In classroom areas
6. Avoid touching door handles and other surfaces
 7. Stay to the right for flow through hallway and in stairwell



Multiple Entrance/Exit Points

Kindergarten Students (7 Classes) will line up at the designated Kindergarten meeting areas.

Class #	Meeting area
100	Cheston/Old Kindie Playground at the gate near the back of the school closer to door 8
101	Cheston/Old Kindie Playground at the gate near the front of the school closer to door 1
108	Rock Garden (within the big playground at the back of the school)
109	Sydney's Playground (at the gate bordering Cleveland Street and Door 3)
110	Sydney's Playground (at the gate bordering Belsize Dr. and Door 2)
B20	location in the big playground near Door 6
B21	location in the big playground near Door 7

Grade 1 and 1/2: Lineup Pavement (6 classes)

*Morning Entry: *Grade 1's lineup by Door 8. Grade 1/2 lineup by door 7
Morning entry at 8:45am*

Teacher	Grade	Room #	Entry Door	Exit Door	End of Day Handoff
Cindy Ledger	1	210	8	8	Cleveland Bleachers
Cassandra Calderone	1	211	8	8	Cheston Bleachers
Joan MacMillan	1	208	8	8	Cleveland Bleachers
Juliana Da Torre	1/2	201	8	8	Cheston Bleachers
Mina Choi	1/2	B12	7	7	Playground
Kelly Sherman	1/2	B9	7	7	

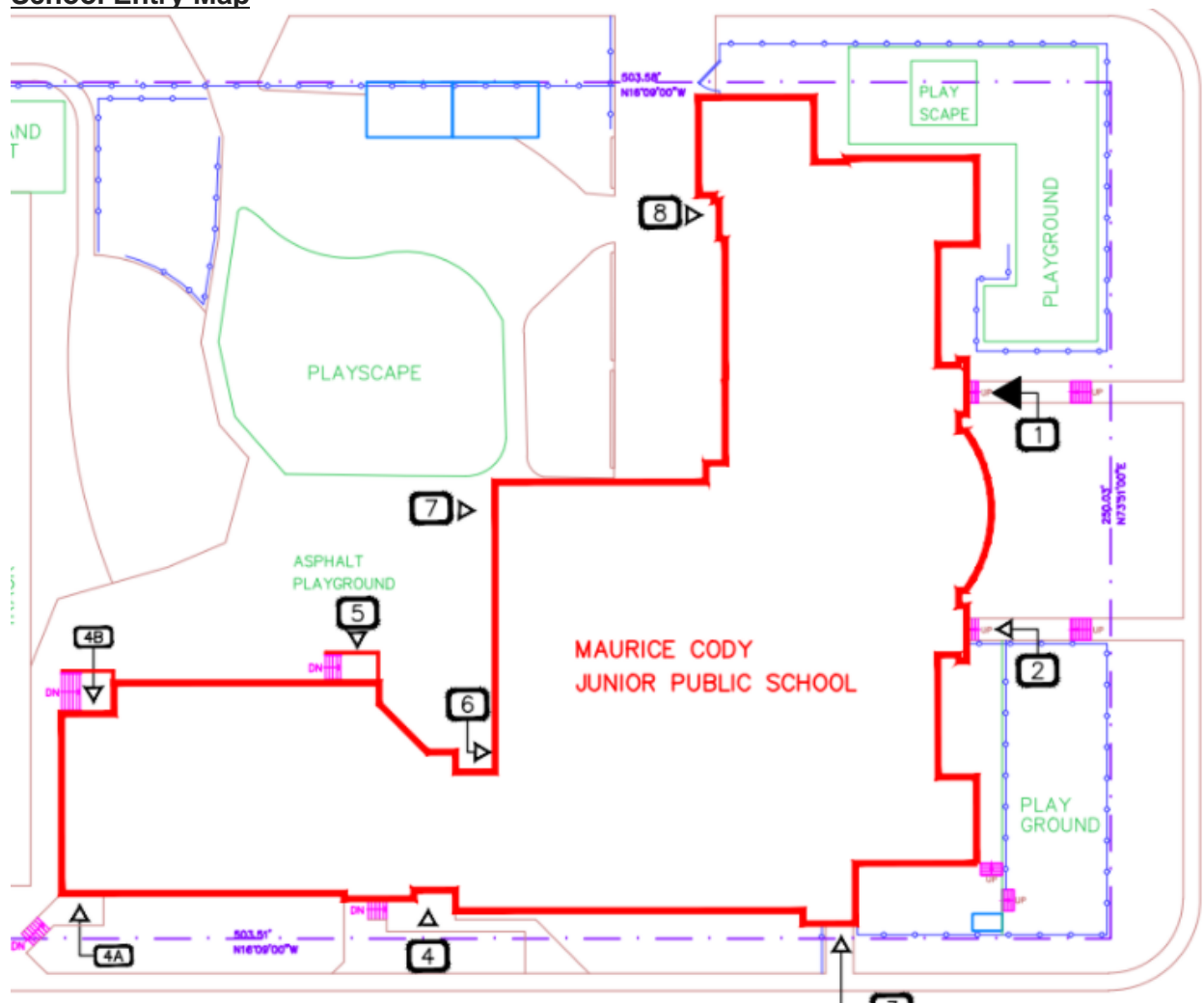
Grades 2-5: Lineup on Field (15 classes)

**Classes entering Door 5 can proceed to Door 3 stairwell.
Morning entry at 8:45am*

Teacher	Grade	Room #	Entry Door	Exit Door	End of Day Handoff
Jen Peters	2	104	5	5	Middle Field
Kerry Millar	2	107	7	7	Middle Field
Robynne Van Schoor	2	204	5	5	Cleveland Bleachers
Nate Brighty	2/3	103	7	7	Basketball Nets
Nicole Correia	2/3	202	8	8	
Paisley Jolliffe	3	105	5	5	Cleveland Field
Stephanie Stojanovic	3	106	5	5	Cleveland Field
Wendy Vicente	3	206	6f	6	Basketball Nets
Lisa Knautz	3	205	6	6	Basketball Nets
Jennifer Thompson	4	207	6	6	

John Tomasino/ Calelia Singh	3/4	121	7	7	
Mubarak Baker/ Margaret Appel	4	120	7	7	
Rachel Netley	5	220	6	6	
Sheri Nickel	5	221	6	6	
Erik Lindstol	5	203	3	3	

School Entry Map



Teachers will lead their classes in and out of the school in an orderly fashion while remaining distanced from other classes.

FDK	9:00AM	3:20 PM
1-5	8:45 AM	3:25 PM

- Personal storage space (hooks and cubbies) for children to be assigned to maximize physical distancing (aligned to entrance and exit times)

Mask Use by Students

Principles:

Mask wearing is mandatory for students in grades FDK – 5

Masks may be temporarily removed indoors for the following activities, with a minimum distance of two metres maintained between cohorts and as much distancing as possible within a cohort to:

engage in low-contact physical activity (read health and physical education)

consume food or drink (read cafeteria use and lunch protocols)

Students are not required to wear masks outdoors, but distancing should be encouraged

Recommendations for Mask Use:

- Masks to be **labeled** with children's name on the OUTSIDE. (i.e. Oliver's labels, sharpie etc.)
- Mask to be donned before entering school
- Students to wear a cloth or surgical mask at all times when inside the school, EXCEPT at lunchtime
- Mask can be removed outside of school at recess, lunchtime and after school
- Teacher to have disposable masks on hand to give to students in case a mask gets soiled or lost
- Children to have extra masks in school bags (3-4 masks recommended)
- Children are recommended to wear a fresh mask to school every day

Screening / Self Assessment: <https://tdsb.on.ca/School-Year-2021-22/Daily-Health-Screening>

- Parents and students need to self-assess for symptoms of COVID-19 every morning – if any are present, the student must not attend school.
- Information will be distributed to families as to the specific symptoms to be self-assessing for, and will be based on recommendations by Toronto Public Health
- Second screening will take place at school while in line up prior to morning entry.
- There are posters and signage throughout school to remind students of proper safety procedures, hand washing, and possible symptoms

Lunch Hour Procedures

Eating meals is a time when the risk spreading COVID-19 increases, because masks are necessarily removed to eat. For this reason:

- We encourage students to eat lunch **AT HOME** whenever possible, this allows students to eat in comfort and allows for an extended mask break.
- With parental permission, older siblings **may** walk younger siblings home for lunch.
- If your child is eating lunch at school, every effort will be made to distance students within their classroom. Students should have lunchtime conversations after they finish eating.
- Students **SHOULD NOT** sit at another student's desk during the lunch hour
- Once teachers know which students will be staying at school during lunch, efforts will be made to ensure seating arrangements in the classroom take this into account

Recess

- Students to try to maintain 2 metres of separation when possible
- Masks can be removed once children are outside
- 2 separate recess periods (Grade 1-3 & 4-5) to allow sufficient space to physical distance in the playground
- Children should be cohorted by grade to maximize physical distancing when entering and exiting school
- Children should be sent to get outdoor clothes and bring to desk area, where they will get dressed, teacher ensures students exit classroom in a safe, distanced manner
- Children will enter and exit school at their designated doors
- Upon entering classroom, students remove gear at their desk, and then teacher sends children to closet in controlled way to avoid crowding
- Snacks will be eaten outside during recess breaks as much as possible
- Playground equipment (Balls , Frisbees etc. will be available for each class to use during recess and DPA)
- Students will not be able to go to washroom during their 15 minute recess break



Washroom Use

- Children must to wash hands after using the washroom and again upon entering the classroom (soap and water in the washroom and hand sanitizer in the classroom)
- Washrooms will be cleaned regularly by the school custodian
- Washrooms will be stocked regularly by custodial staff
- Washroom use will be limited to two students at one time
- Students will sign out of classroom to go to the washroom

Hand Hygiene

Students are encouraged wash hands at regular intervals throughout the school day and to have their personal hand sanitizer, to be kept on their desk, and available for their use throughout the school day.

- Every time upon entering the classroom
- Before putting on mask, and before removing mask
- After washroom breaks
- To be reviewed regularly by teachers
- Before and after recess, before and after lunch
- If hands are visibly dirty, use water and soap, otherwise use hand sanitizer
- 20 seconds of rubbing hands together is best when washing hands
- ensure sufficient hand sanitizer available
- Please avoid heavily scented hand sanitizers. Example: Bath & Body Works
Pumpkin Cupcake

Other Considerations

- school supplies should not be shared wherever possible (including books etc.) In the classroom this will be at the discretion of the teacher and school staff.
- shared toys in younger classrooms: teachers and staff will plan for regular cleaning
- students should not share desk space (i.e. they should have their own assigned desks)
- students should NOT share food
- optimize ventilation at school (open windows when possible) / HEPA filters in homeroom classes
- fans face up to ceiling in the classroom
- Parents will have limited access to school grounds during school day
- Visitors must **sign in** at Door #1 if entering school
- Parents should email/call school if they need to speak to staff member or set up a meeting

If your Child is Absent from school with a NON-Covid Illness

If your child is away from school for more than a day with a non-COVID illness, (ie. a runny nose, cold, or awaiting COVID Test Results) Google Classroom or Brightspace will be available to them.

If a student displays COVID symptoms or becomes ill while at school

- Teacher calls office
- Teacher sends student to designated wellness room.
- Office calls parent
- Parent arranges for child to be picked up and taken home ASAP
- Student and family follow guidelines of TPH when deciding on next steps (i.e. going to doctor, COVID-19 test etc). A list of those guidelines will be given to the caregiver when they pick up their child.
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TDSB Covid-19 2021/2022 School Year [Elementary](#) operational guidelines.

Thank you for helping to keep Maurice Cody a Safe and Healthy Learning Community