



**Maurice Cody Public School**

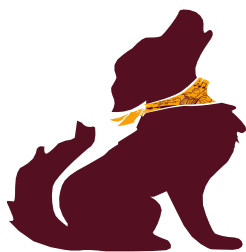
364 Belsize Drive Toronto, Ontario M4S 1N2 • Tel: (416) 393.9240

Rob Hochberg, Principal

Maggie Kanellakis, Vice-Principal

**WELCOME TO THE 2024-2025 SCHOOL YEAR**

**WELCOME PACKAGE and INFORMATION**



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## **SAFE ARRIVAL PROGRAM**

All schools in TDSB operate on an automated system for **Safe Arrival Programs**. Parents of students who have an unexplained absence (school has not been notified of the reason for absence) will be contacted by the automated system to verify their child's absence. **In order to avoid unnecessary call-outs, it is imperative that parents/guardians report student absences at 416-393-9240 before 8:45 am.**

The system will work as follows:

A phone call will be made to all parents/guardians:

- When you receive the call, you will be required to listen to the entire message and follow the prompts.
- You will be asked if you are aware or unaware of your child's absence.
- If unaware, you will be asked to phone the school immediately.
- If you are aware of the absence, you will be asked to enter the reason for your child's absence.

The following options will be provided for you:

1. Illness
  2. Doctor Appointment
  3. Dentist Appointment
  4. Family Matter
  5. Weather (which should not be an excuse for missing school)
  6. Other
- At the end of the message, you will have to press 2 to confirm you received the message.
  - **If you do not confirm receipt, your cell phone will be called next.**
  - If there is no response from a Priority 1 contact, this same process will be followed for Priority 2 contacts.
  - If there is no contact with either Priority 1 or Priority 2, this entire process will be repeated 3 times in 10 minute intervals.

**This same process will be followed for afternoon attendance**



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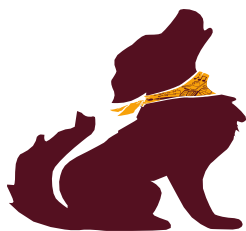
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**MAURICE CODY PUBLIC SCHOOL SCHEDULE**

**2024 – 2025**

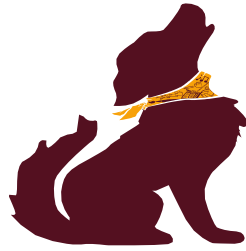
KINDERGARTEN		PRIMARY / JUNIOR GRADES	
SUPERVISION / ENTRY	8:45 – 9:00	SUPERVISION / ENTRY	8:30 – 8:45
Entry	8:55-9:00	ENTRY	8:40-8:45
PERIOD 1	9:00-9:30	Period 1	8:45-9:15
PERIOD 2	9:30-10:10	Period 2	9:15 – 9:55
PERIOD 3	10:10-10:50	Recess	9:55 - -10:10
PERIOD 4	10:50-11:30	Period 3	10:10-10:50
Lunch	11:30-12:30	Period 4	10:50 – 11:30
Period 5	12:30-1:10	Lunch	11:30 – 12:30
PERIOD 6	1:10-1:50	Period 5	12:30 – 1:10
PERIOD 7	1:50-2:30	Period 6	1:10 – 1:50
PERIOD 8	2:30-3:00	Recess	1:50 – 2:05
Dismissal	3:00 PM	Period 7	2:05 – 2:45
		Period 8	2:45 – 3:15



**Maurice Cody P.S. – 2024-2025 - TEACHER / STAFF ASSIGNMENTS & Rm. Number**

<b>Teacher (&amp; ECE)</b>	<b>Gr.</b>	<b>Rm</b>		<b>Office Staff</b>	<b>Rm</b>
Amy Goddard/ Sabeehah Motala	<b>FDK</b>	<b>B20</b>	<b>Principal</b>	Rob Hochberg	<b>Office</b>
Chris Miller/Maria Bellissimo	<b>FDK</b>	<b>109</b>	<b>VP 0.5</b>	Maggie Kanellakis	<b>Office</b>
Jeanna Lee/ Samantha Wanniarachchi	<b>FDK</b>	<b>100</b>	<b>O.A.</b>	Nasim Rahimikhameneh	<b>Office</b>
Jen Poulimenakos/Valentina Stojanovski	<b>FDK</b>	<b>B21</b>	<b>Secretary</b>	TBD	<b>Office</b>
Sherryl Vroom/Samantha Wanniarachchi	<b>FDK</b>	<b>101</b>			
Mina Choi / Jiselle Johnson	<b>FDK</b>	<b>110</b>		<b>Rotary Teacher</b>	<b>Rm</b>
Kim Brown	<b>1</b>	<b>211</b>	<b>FDK Prep/ESL</b>	Natalie Slyfield	<b>108</b>
Sarah Dutchburn	<b>1/2</b>	<b>206</b>	<b>FDK Prep/Primary Prep</b>	Robynne Muskat	<b>108/B7</b>
Julianna Da Torre	<b>1</b>	<b>201</b>	<b>HPE &amp; DANCE</b>	Margaret Appel	<b>Gym</b>
Jen Buller	<b>1</b>	<b>204</b>	<b>MUSIC</b>	Carole Snow	<b>B06</b>
Cindy Ledger	<b>2</b>	<b>210</b>	<b>CORE FRENCH/Gym</b>	Alek Dhjaku	<b>205</b>
Vito Giglio	<b>2</b>	<b>204</b>	<b>LIBRARY/STEM (0.5)</b>	Wendy Vicente	<b>Library</b>
Kerry Millar	<b>2</b>	<b>107</b>	<b>Spec. Ed</b>	Wendy Vicente	<b>B9</b>
Nicole Correia	<b>2</b>	<b>202</b>	<b>Spec Ed Resource (0.5)</b>	Jody Chong	<b>202A</b>
Lisa Knautz	<b>3</b>	<b>106</b>	<b>Spec Ed Resource</b>	Maggie Kanellakis	
Paisley Joliffe	<b>3</b>	<b>105</b>	<b>Lunchroom Staff</b>		
<b>Lunchroom Staff</b>		<b>103</b>	<b>Gina Perentesis/Diane Lesko</b>	<b>Second Floor</b>	
<b>Gina Perentesis/Diane Lesko</b>	Second Floor	<b>121</b>	<b>Maureen Littlewood/J. De Guzman</b>	<b>First Floor</b>	
<b>Maureen Littlewood/J. De Guzman</b>	First Floor	<b>120</b>	<b>Sylvie West</b>	B20	
<b>Sylvie West</b>	B20	<b>208</b>	<b>Joanne Weisfeld</b>	110	
<b>Joanne Weisfeld</b>	110	<b>207</b>	<b>Hui Yang</b>	B21	
<b>Hui Yang</b>	B21	<b>203</b>	<b>Wendy Jang</b>	109	
<b>Wendy Jang</b>	109	<b>220</b>	<b>Marie Simis</b>	100	

Sheri Nickel	5	221			
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Caitlin Gossage, Co-Chair

Nicole Medina, Co-Chair

## **FSA VOLUNTEER SIGN-UP - WE NEED YOU!!!**

**Get involved at Cody by becoming a volunteer, event lead or a member of the Executive Team!**

Maurice Cody's Family and School Association (FSA) is a group of volunteers composed of parents and guardians committed to supporting and enhancing our children's education, safety and spirit of well-being. The primary goal of the FSA is to improve student achievement and increase accountability of the education system. **Research shows that children do better when their parents and guardians are involved at home and integrating into the school's community.** Grades improve, test scores rise, schools improve and children flourish.

Every year the FSA enjoys tremendous success in raising funds to provide extra resources, activities, community care, staff appreciation and technological advancements for our children, school, and community. These fundraising initiatives are also used to bring the Cody community together but are not possible without your support and involvement!

**WE NEED YOU!!!**

Please fill in the [Google Survey](https://forms.gle/6Ctx1PPTQguGQub27) (<https://forms.gle/6Ctx1PPTQguGQub27>) and indicate the areas you would like to volunteer. Please complete this form within the first two weeks of school if possible to help us hit the ground running!

**Join us at our annual Movie Under the Stars (On the Turf Field) – Friday September 20<sup>th</sup> at 7:30 PM**

**All school community members are welcome to attend the first FSA meeting for the 2024-2025 School Year – September 24<sup>th</sup> – 9:30am (Virtual)**

Thank you for your consideration,  
The FSA Executive Team

Contact us at [contactfsa@mauricecody.ca](mailto:contactfsa@mauricecody.ca)

# **PIZZA LUNCHES!!!**

## ***What you need to know!***

Pizza lunches are a fun event that students look forward to and a fundraising opportunity to support important enhancements to your child's learning. It's a day for the kids to enjoy a treat with their friends and for their parents and guardians to enjoy a break from packing lunches. Plus, funds are raised for school and classroom enrichment.

Panago Pizza will be supplying the pizza through their well-developed school lunch program.

**Information about when to order and what to order will be shared by the FSA in the coming weeks.**

**YOU CAN NOT ORDER PIZZA WITHOUT SIGNING UP FOR SCHOOL CASH ONLINE!**

If you have not registered, please go to the School Cash Online home page <https://tdsb.schoolcashonline.com/> and select the "Get Started Today" option.

### **Tentative Pizza Lunch Days**

- Sept 26
- Oct 10
- Oct 24
- Nov 7
- Nov 21
- Dec 5
- Dec 19
- Jan 9
- Jan 23
- Feb 6
- Feb 20
- March 6
- April 3
- April 17
- May 1
- May 15
- May 29
- June 12



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## The WITS and LEADS Programs


The evidence-based WITS and WITS LEADS Programs bring together schools, families and communities to create responsive environments that help elementary school children deal with **bullying** and **peer victimization**. Both programs use a literature-based curriculum, integrated with provincial and territorial learning objectives, to bring the WITS message into schools. These Programs recognize that preventing peer victimization in young children requires more than simple acronyms and social skills. It requires a community of dedicated people, including educators, families, community leaders and children, working together to make a difference. The WITS website provides practical resources for each of these groups. Find resources at [www.witsprogram.ca](http://www.witsprogram.ca).

What do you do if someone is **BOTHERING** you?




**W**ALK AWAY  
**I**GNORE  
**T**ALK IT OUT  
**S**EEK HELP

**Use Your WITS!**




[www.witsprogram.ca](http://www.witsprogram.ca)

How do you solve a **PROBLEM?**



**L**OOK AND LISTEN  
**E**XPLORE POINTS OF VIEW  
**A**CT  
**D**ID IT WORK?  
**S**EEK HELP

**Be a WITS Leader!**



[www.witsprogram.ca](http://www.witsprogram.ca)



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Lunchtime supervision is provided for all students from grades K to 5 who **cannot** go home for lunch. **Four Lunchroom Supervisors will be working with the Gr. 1 – 5 students, monitoring classrooms and supervising on the schoolyard. Kindergarten classes will be assigned one supervisor per class (Except class of 15 students). Students must bring their own lunch, unless it is a special lunch day (E.g., Pizza Lunch Day)**

To ensure the safety of your child, please discuss the following guidelines with him/her:

- Students eat in their classroom, not in the halls or schoolyard. Students are to respectfully follow the instructions of the lunchroom supervisors and teachers on duty. Students are expected to clear their eating area and place their garbage in the bins provided.
- If a child’s behaviour is unacceptable, it will be brought to the attention of the office and parents will be notified. If the behaviour persists, parents will have to make alternate arrangements.
- **It is imperative that students return to school on time in the afternoon** as attendance is taken and the safe arrival program’s automated system will notify parents at home or at work if students are absent. Students who arrive late must sign in at the office and obtain a late slip to be admitted to class. Should lateness persist, students will not be able to leave school property over the lunch hour.

**Lunch Procedures**

**In order to accommodate the large number of students staying at school for lunch we will be following the schedule below.**

<b>Time</b>	<b>Gr. 1 - 5</b>	<b>JK &amp; SK</b>
<b>11:30 – 12:00</b>	<b>Eat Lunch in Class</b>	<b>Eat lunch in kindergarten classes 11:30 – 12:30 (Includes outdoor play time)</b>
<b>12:00 – 12:30</b>	<b>Outdoor Playtime</b>	
<b>12:30</b>	<b>Entry 12:30</b>	<b>JK &amp; SK Entry</b>



## **Maurice Cody P. S. LUNCH HOUR PROCEDURES 2024-25 – JK to GR 5**

### **Grade 1 to 5 Students**

1. The primary/junior lunch hour is from 11:30 to 12:30. Students will eat lunch in their classroom.
2. After eating their lunch students must wait to be dismissed by the lunchtime supervisors.
3. **Students may be outside for up to 30 minutes, so they should be dressed appropriately for the weather.** During inclement weather, outdoor time will be reduced and the students will be supervised indoors.
4. **Gr. 1 to 5 students who stay for lunch must stay on school property unless written permission is provided. Attendance is taken daily.**

### **Junior and Senior Kindergarten Students**

1. The Junior and Senior Kindergarten lunch hour is from 11:30 to 12:30. Kindergarten students will remain in their classrooms for lunch under the supervision of an ECE and one lunch supervisor.
2. Students will spend approximately 30 minutes of their lunch in the classroom eating their lunch and 30 minutes outside for outdoor play. Students will be supervised for outdoor play by the lunch supervisors in the Kindergarten Yard (30 minutes).
3. **Student should be dressed appropriately for the weather.** During inclement weather, outdoor time will be reduced or the students will be supervised indoors.



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## **Communication With Your Child(ren)'s Teacher**

There are many forms of communication that take place at Maurice Cody PS. Teachers often use one or more of the following when communicating information to parents/guardians.

- Agendas
- Class websites
- Emails
- Monthly/Weekly Newsletters

It is the teacher's discretion as to which form of communication they choose to use.

### **Parent Concern Protocol**

We encourage all parents/guardians to take an active interest in their child(ren)'s school and education. If you have a concern regarding an educational issue, please share it with the appropriate staff at the school. **Your first point of contact is your child's teacher.** Discuss the concern directly with him or her so that together you can work towards a satisfactory resolution in the best interest of your child. If you continue to have concerns, contact the Vice Principal for your child's specific grade level for assistance, and the Principal may be involved at this point. The next contact person would be the school Superintendent of Education. If concerns arise related to a policy matter that cannot be resolved at the school level, contact your school Trustee. The Trustee is your elected official and is a member of the Toronto District School Board. In addressing all concerns, the expectation is that a climate of respectful dialogue and interaction is maintained.



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## SchoolCashOnline

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*The Toronto District School Board has launched School Cash Online, an easy to use, safe and convenient way for parents and guardians to pay for their children's school fees, including agendas, yearbooks and class trips. To register for School Cash Online, please follow these step-by-step instructions.*

**NOTE:** If you require assistance, select the *SUPPORT* option in the top right hand corner of the screen.

### Step 1: Register

- a) If you have not registered, please go to the School Cash Online home page <https://tdsb.schoolcashionline.com/> and select the "Get Started Today" option.
- b) Complete each of the three Registration Steps  
*\*For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.*

### Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site prompting you to sign into your account. Use the email address and password just created with your account.

### Step 3: Find Student

*This step will connect your children to your account.*

- a) Enter the School Board Name
- b) Select the School Name
- c) Enter Your Child's First and Last Names
- d) Enter Your Child's Date of Birth
- e) Select *Confirm*
- f) On the next page confirm that you are related to the child, check in the Agree box and select *Continue*
- g) Your child has been added to your account

### Step 4: View Items or Add Another Student

If you have more children, select "Add Another Student" option and repeat the steps above. Five children can be added to one parent account.



If you do not wish to add additional children, select "View Items for Students" option. A listing of available items for purchase will be displayed.

Stay connected! Be sure to select the option to receive email notifications when new items become available, selecting "Yes".


I want to receive email notifications for new fees assigned to my student and updates on school-related activities.

### Add Student

1. Type in the School Board name and select one from the list  
Toronto District School Board  
 Change school board name.


2. Select a school   
Select school... 

3. Enter student information

Student Number    
 I don't have the student number.

First Name  \*

Last Name  \*

Birth Date   \*  
Date format: mm/dd/yyyy

[I don't want to add a student](#)

SchoolCashOnline.com

Hello Parent,

Please click the link below to confirm your email address.

<http://cedarrapids.schoolcashonline.com/Registration/ConfirmConfirmationEmail/f1e754b3-7202-4ea9-b27e-7dceed1db411>

Copy the link and paste it into your web browser, if the link doesn't work.

Contact support at 1.866.961.1803 or email [parenthelp@schoolcashonline.com](mailto:parenthelp@schoolcashonline.com).

Thank you,

Your School Cash Online Support Team



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**Extended Student Absences and School Work**

While we value the learning experiences that are associated with family vacations and extra-curricular activities, please note that teachers are not able to pre-package homework for their students.

As per the TDSB Homework Policy (PO36): Teachers shall not be expected to provide detailed classroom work and homework assignments for student who are away for extended periods of time as a result of family or parent-initiated absences. For absences due to extended illness, parents may contact the school principal to discuss available options.

Students will **not** be penalized for their absences; they will be graded on the work that they complete in class. Nevertheless, late or missed assignments for evaluation may also be noted on the report card as part of the student's learning skills and work habits.

If you are planning an extended leave from school, please inform the school office in addition to your child's teacher.

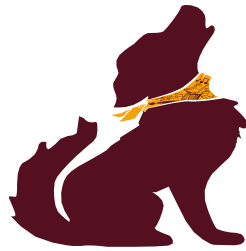
Thank you for your co-operation and understanding.

**MID-SCHOOL DAY STUDENT PICK UP /SIGN OUT**

**Please try to avoid mid-day student sign outs if possible. Mid-day sign outs are taxing on the office staff and possibly disrupt classroom lessons.**

**If you need your child to leave school mid-day you are strongly encouraged to consider start of lunch recess as a natural pick up time.**

**Please inform your child's teacher if you will be signing out your child mid-day, this will prevent a safe attendance automated call**



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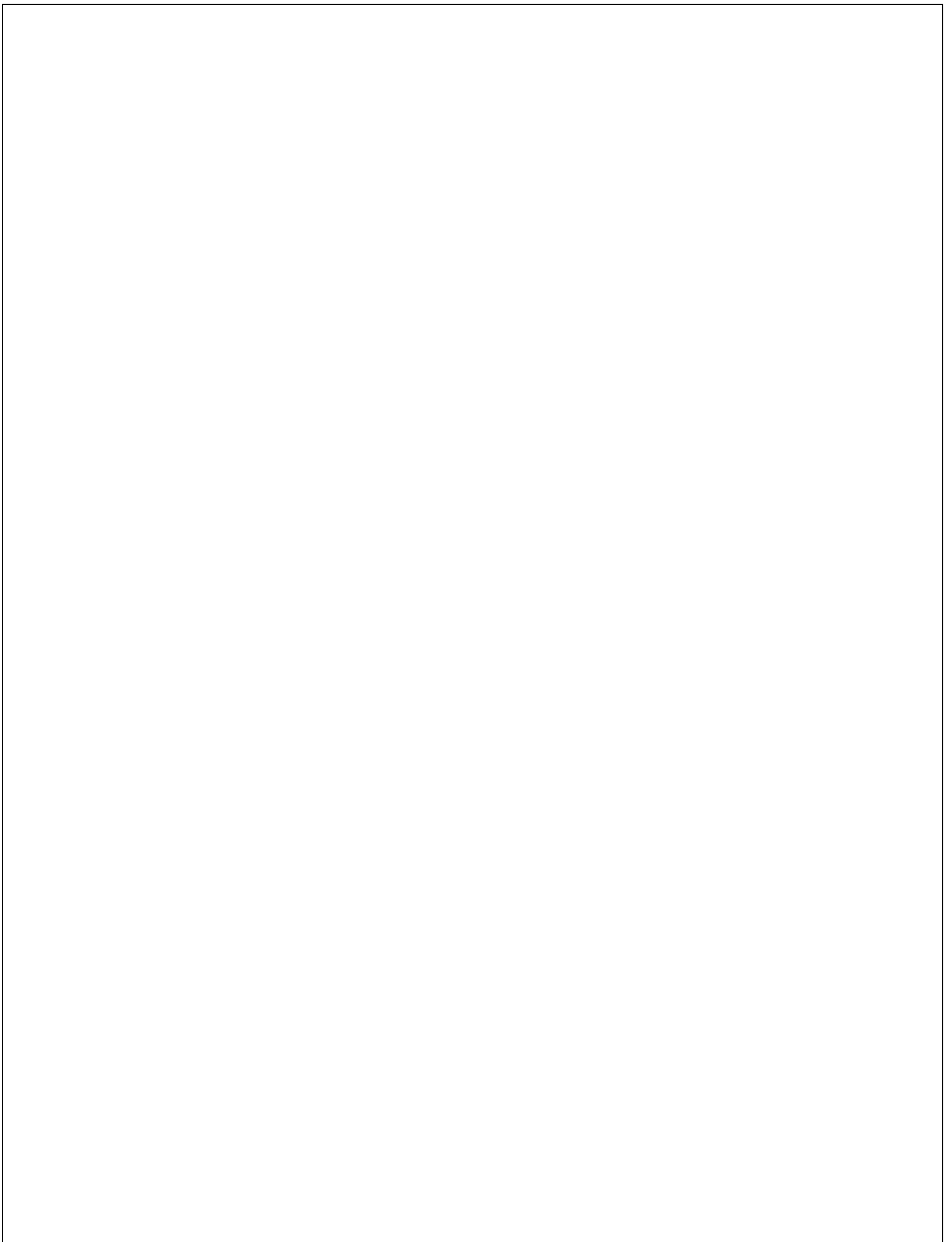
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**Personal Electronic Device Policy (PEDs)**

Recognizing the evolving nature of technology, and its value as a tool to enhance student learning and curriculum delivery, TDSB policies and procedures allow individual teachers to determine the use of PEDs during classroom teaching and learning. When students bring a personal device to school, they must power it off immediately, upon entering and leaving the building. While in the classroom setting, PEDs should be used for **educational purposes only with permission and supervision of the teacher. Accessing social media, taking videos/photos and posting them onto the web is prohibited, without explicit consent from a teacher. PEDs cannot be used during transitions or washroom breaks.** When on school property, students are **not** permitted to use their PEDs during the lunch hour. **Failure to abide by these rules will result in the loss of these privileges, or other measures as appropriate to the situation.** Please note, that the school cannot take responsibility for the loss, damage or theft of electronic devices.

**Smart watches in the classroom:** Smart should be used as a watch during school hours. If a student is distracted by their watch or receiving texts during the school day, they will be asked to hand the watch to an adult until the end of the school day.

Please note, communication with students should be through the school office or email with classroom teacher.





**TORONTO DISTRICT SCHOOL BOARD**  
**Maurice Cody PS**  
**2024 - 2025**

**H** Statutory Holiday  
**B** Bd. Designated Break  
**PA** PA Day  
**X** Non Instructional

September						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
	H	FD	2	3	4	
8	9	10	11	12	13	14
	5	1	2	3	4	
15	16	17	18	19	20	21
	5	1	2	3	4	
22	23	24	25	26	27	28
	5	1	2	3	PA	
29	30					
	4					

Respect

October						
S	M	T	W	Th	F	S
		1	2	3	4	5
		5	1	2	3	
6	7	8	9	10	11	12
	4	5	1	2	PA	
13	14	15	16	17	18	19
	H	3	4	5	1	
20	21	22	23	24	25	26
	2	3	4	5	1	
27	28	29	30	31		
	2	3	4	5		

Responsibility

November						
S	M	T	W	Th	F	S
					1	2
					1	
3	4	5	6	7	8	9
	2	3	4	5	1	
10	11	12	13	14	15	16
	2	3	4	5	PA	
17	18	19	20	21	22	23
	1	2	3	4	5	
24	25	26	27	28	29	30
	1	2	3	4	PA	

Empathy

December						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
	5	1	2	3	4	
8	9	10	11	12	13	14
	5	1	2	3	4	
15	16	17	18	19	20	21
	5	1	2	3	4	
22	23	24	25	26	27	28
	B	B	B	B	B	
29	30	31				
	B	B				

Kindness & Caring

January						
S	M	T	W	Th	F	S
			1	2	3	4
			B	B	B	
5	6	7	8	9	10	11
	5	1	2	3	4	
12	13	14	15	16	17	18
	5	1	2	3	PA	
18	19	21	22	23	24	25
	4	5	1	2	3	
26	27	28	29	30	31	
	4	5	1	2	3	

Teamwork

February						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
	4	5	1	2	3	
9	10	11	12	13	14	15
	4	5	1	2	PA	
16	17	18	19	20	21	22
	H	3	4	5	1	
23	24	25	26	27	28	
	2	3	4	5	1	

Fairness

March						
S	M	T	W	Th	F	S
2	3	4	5	6	7	8
	2	3	4	5	1	
9	10	11	12	13	14	15
	B	B	B	B	B	
16	17	18	19	20	21	22
	2	3	4	5	1	
23	24	25	26	27	28	29
	2	3	4	5	1	
30	31					
	2					

Honesty

April						
S	M	T	W	Th	F	S
		1	2	3	4	5
		3	4	5	1	
6	7	8	9	10	11	12
	2	3	4	5	1	
13	14	15	16	17	18	19
	2	3	4	5	H	
20	21	22	23	24	25	26
	H	1	2	3	4	
27	28	29	30			
	5	1	2			

Co-operation

May						
S	M	T	W	Th	F	S
				1	2	3
				3	4	
4	5	6	7	8	9	10
	5	1	2	3	4	
11	12	13	14	15	16	17
	5	1	2	3	4	
18	19	20	21	22	23	24
	H	5	1	2	3	
25	26	27	28	29	30	31
	4	5	1	2	3	

Integrity

June						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
	4	5	1	2	P	
8	9	10	11	12	13	14
	3	4	5	1	2	
15	16	17	18	19	20	21
	3	4	5	1	2	
22	23	24	25	26	27	28
	3	4	5	1	LD	
29	30					
	x					

Perseverance

**Professional Activity Days:**  
 1. Friday September 27, 2024  
 2. Friday October 11, 2024  
 3. Friday November 15, 2024  
 4. Friday November 29, 2024  
 5. Friday January 17, 2025  
 6. Friday February 14, 2025  
 7. Friday June 6, 2025

**Dates to Remember:**  
**Labour Day:** September 2, 2024  
**Thanksgiving:** October 14, 2024  
**Winter Break:** December 23, 2024 - January 3, 2025 (last day of school December 20, 2024; school resumes January 6, 2025)  
**Provincial Family Day:** February 17, 2025  
**Mid-Winter Break:** March 10 - 14, 2025  
**Good Friday:** April 18, 2025  
**Easter Monday:** April 21, 2025  
**Victoria Day:** May 19, 2025

**First Day of School:**  
 Tuesday September 3, 2024

**Last day of school for Elementary students:**  
 Friday June 27, 2025

**Total Instructional Days:** 187